

INSTRUCTIONS TO BIDDERS

1. Bids must be received in sealed envelopes and plainly marked "**One New 21' - 23' Aluminum Hull Patrol Vessel or Equivalent**" FAXED BIDS WILL NOT BE ACCEPTED.
2. **Bids will be opened on February 25, 2019 at 2:00 P.M., at the Kittitas County Sheriff's Office, 307 W Umptanum Rd., Ellensburg WA 98926.**
3. All Proposal Sheets must be signed.
4. Bids for new equipment only or new equipment and trade in must be accompanied by a bid bond, certified check, cashier's check or cash in the amount of five percent (5%) of the total bid.

Individuals bidding on surplus equipment must include a certified check, cashier's check or cash in the full amount of the bid and will be responsible for completing Department of Revenue Form Notice of Use Tax Due at the time of bid award. Payment of use tax shall be made to the Department of Revenue. All checks shall be made payable to Kittitas County Treasurer.

5. Bidder must submit detailed specifications and illustration sheets showing specific equipment bid on.
6. Vendors not meeting specifications must list exceptions. Any exceptions are subject to inspection, testing and approval prior to acceptance by Kittitas County. Vendors meeting specifications should indicate this by placing an "X" or check mark in the space provided.
7. Copies of warranty and guarantee applicable to unit bid on must be attached. Non-compliance can be cause for bid rejection.
8. Delivery shall be to the Kittitas County Sheriff's Office, 307 W Umptanum Rd., Ellensburg, Washington. Warranty shall not begin until time of acceptance by Kittitas County.
9. Bidders must state the number of days after award of bid that they will guarantee delivery completion.
10. The Board of County Commissioners reserves the right to accept or reject any or all bids, in whole or in part, as the Board determines to be in the best interest of Kittitas County. Any units not conforming to bidder's exact specifications will be rejected and it will be the responsibility of the manufacturer and/or bidder to conform with the requirements unless deviations have been specifically cited by the bidder and acceptance made on the basis of the exception.

Kittitas County Sheriff's Office 21' - 23' Aluminum Hulled Patrol Vessel RFB 2019

11. Payment will be made by Kittitas County within 30 days from date of delivery. All interest costs incurred to bidder must be computed in the original price bid as no further compensation will be made.
12. Appurtenances and/or accessories not herein mentioned but necessary to furnish a complete unit ready for use upon delivery shall be included in the bid and conform in design, strength, quality of material, and workmanship to what is usually provided to the trade in general. The units furnished shall include, but not be limited to, factory standard equipment and those optional items as specified. Should the manufacturer's current published data or specifications exceed these, they shall be considered minimum and be furnished.
13. All unit components shall be designed for heavy-duty operation. Materials shall have physical and chemical properties compatible with the intended service an explicit description that this is a law enforcement patrol boat to be used on rough waterways with high demands for reliability and safety for both working deputies and citizens assisted.
14. Guarantee period must be stated on all equipment furnished. The successful bidder shall, at his own expense and without any cost to Kittitas County, replace all part failures and make all repairs that may be required or made necessary by reason of defective design, materials, or workmanship, or by reason of nonconformance with the specifications. Guarantee claims rectified by the vendor are in turn hereby guaranteed as stated above for the period of the guarantee. Defects in design or workmanship, as guaranteed herein, shall be rectified in all units furnished, at a location established by Kittitas County.
15. Kittitas County is exempt from all Federal Excise Tax.
16. Upon bid award bidder will complete an equipment contract with Kittitas County as provided by the County.